



## MINUTES OF THE BUCKSKIN FIRE DISTRICT FIRE BOARD

08/13/2024 - Open Meeting: Minutes to be approved at open public meeting on Tuesday, 09/10/2024, a public meeting of the Buckskin Fire Board convened on August 13, 2024, that started at 6:00 pm in the classroom of the Buckskin Fire District, located at: 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Call to Order/Roll Call:  
Roll Call: 6:00 pm.  
Members Present: *Chairman, Jeff Daniel, John Mihelich, Jim Brouillette, Don Rountree. Wayne Posey absent.*  
Staff Present: *Chief John Chamberlin, Barbara Cole, Lt. Fernandes*  
Public Present: *Charlie Philpot*
2. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***  
*No Public Comments.*
3. (Action Item): Consent Agenda: Discussion & possible Approval of Consent Agenda Bill 25-63 to approve:
  - a: Minutes submitted for Open Meeting held on 07/09/2024.
  - b. Acceptance of monthly expense reports for 07/01/2024-07/31/2024.  
*A motion was made by Don Rountree to approve Consent Agenda Bill 25-63 as written, along with a second from John Mihelich.*  
*Chief Chamberlin discussed that the amount of paperwork given in the agenda packets had a lot of redundancy regarding all of the financial paperwork included and that the profit & loss statement, the County fund balance and the balance sheet were the most important part of the financials that were given to the board, and the payroll information as some of the Board members had stated that it is way too much paperwork in the board packet and that the Fire District was going to try a shorter package for next meeting.*  
*There were no more comments or questions prior to voting.*  
*Ayes: Daniel, Rountree, Mihelich & Brouillette.*  
*Nays:*



*Absent: Posey*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #3.*

4. (Discussion & Possible Action): Possible Board action to approve Agenda Bill 25-64 regarding purchasing EMS & Fire Software from Image Trend.

*Lt. Fernandes spoke regarding the current EMS/Fire software that is non-compliant with reporting standards and outdated, and that Image Trend would be the best fit for the District and that it is already the repository for all AMS reports in the state of AZ and that it would be an easier hand off for hospitals and cooperating transport support agencies moving forward regarding patient care.*

*A motion was made by Don Rountree to approve the Agenda Bill 25-64 to approve the purchasing of the EMS & Fire Software from Image Trend and to have Chief Chamberlin be able to sign contracts for the same, along with a second from Jeff Daniel..*

*There were no other comments or questions prior to voting.*

*Ayes: Daniel, Mihelich, Rountree & Brouillette*

*Nays:*

*Absent: Posey*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #4.*

5. (Discussion & Possible Action): Possible Board approval of Moonridge Marine Lease contract with Buckskin Fire.

*Chairman Daniel tabled the item as the lease contract was not back from legal at the time of the meeting, and to put on next month's meeting.*

6. (Discussion & Possible Action): Possible approval of Agenda Bill 25-65 to accept the AFG Regional Grant hosted by Timber Mesa Fire regarding cancer screening for \$46,710 with a cost share of \$4,671.

*Chief Chamberlin discussed the importance of cancer screening for firefighters and that this gives the agencies a baseline review, Don Rountree stated that he can't support this kind of program enough for the firefighters. A motion was made by Jeff Daniel to approve agenda bill 25-65 to accept the grant for cancer screening with a cost share to the district for \$4,671, along with a second from John Mihelich..*

*There were no other comments or questions prior to voting.*

*Ayes: Daniel, , Mihelich, Rountree & Brouillette*

*Nays:*

*Absent: Posey*

*Abstain:*



*Chairman Daniel: Motion passed by a majority vote on agenda item #6.*

7. (Discussion & Possible Action): Possible approval of Agenda Bill 25-66 to accept the AFG Regional Grant hosted by AZ Fire & Medical Authority regarding mental health screening for \$6,818 with a cost share of \$682.

*Chief Chamberlin discussed the importance of mental health awareness screening for firefighters as first responder mental health awareness and treatment is becoming a mainstream issue and that on average 120 to 130 fire and EMS personnel commit suicide each year nationwide. This grant covers all 15 allocated positions. A motion was made by Jeff Daniel to approve agenda bill 25-66 to accept the grant for mental health screening with a cost share to the district for \$682, along with a second from John Mihelich..*

*There were no other comments or questions prior to voting.*

*Ayes: Daniel, , Mihelich, Rountree & Brouillette*

*Nays:*

*Absent: Posey*

*Abstain:*

*Chairman Daniel: Motion passed by a majority vote on agenda item #7.*

8. (Discussion): Discussion regarding San Bernadino Contract that expires next year, 2025. *Chief Chamberlin stated that he had drafted a letter to San Bernardino County Fire regarding the contract with Buckskin Fire to expire and if the Fire Board agreed with the Chief sending the letter to let the current contract expire in 2025. San Bernadino and Buckskin Fire can renegotiate a new contract if feasible for Buckskin Fire.*

*This was a discussion item only and no action necessary.*

9. (Discussion): Discussion regarding future strategic planning.

*Chief discussed that he would like to have a workshop sometime in December to develop a strategic plan that would encompass where we currently are regarding apparatus, depreciation, equipment, budgeting, the Fire Board intentions for the future of Buckskin Fire which would include, goals, values and costs and any other topics that include the future of Buckskin Fire.*

*This was a discussion item only and no action necessary.*

10. (Report) Chairman's Report: Jeff Daniel.

a: Ask Board Members for ***items to be considered for inclusion on the next agenda.***

b: Schedule the next Regular Session.

***Tuesday, September 10, 2024.***

*No other report given.*

11. Fire Chief's Report:



- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events
- D. Other

*Chief touched base on a CON for ambulance service, social media class to send a couple of staff members, Castle Rock Shores and plans, the SLIF grant and other current events affecting the Fire District.*

12. Adjourn of Regular Board Meeting: 7:03 pm.

Jeff Davis  
Board Chairman

9/10/24  
Date

Barbara Cole  
Office Administrator

08/22/2024  
Date

Minutes approved by: [Signature]

Date: 9/10/2024

Minutes approved by: [Signature]

Date: 9/10/24

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, JOHN CHAMBERLIN, FIRE CHIEF OF BUCKSKIN FIRE DISTRICT (928) 667-3321 AT LEAST **48 HOURS** PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.